



Burton Salmon Community Primary School
Ledgate Lane
Burton Salmon
LS25 5JY

Burton Salmon Community Primary School
Proud to be part of The White Rose Federation

One family branching out together

Executive Headteacher: Mrs Suzanne MacDonald
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Friday 11th December 2020

Dear Parents and Carers

One more week to go before we finish for the Christmas holidays. A big **'Thank you'** to Mrs Jones for our wonderful Christmas lunch yesterday; everyone enjoyed it so much – it's no mean feat cooking for 60 people! Here are some photos of our Class 1 children tucking in:



Christmas card Post - a reminder that the Christmas post box is in place for children to post their cards for the final time on **Monday 14th December**. Cards will be quarantined for 72 hours before being distributed by our Year 6 children. Please only send cards into school on this last day, so that we can control the quarantine timeline before they are handed out to go home. Thank you.

Class 1 update

Mrs Torode is currently poorly and will be absent for the foreseeable future. We are fortunate that Mr Marshall, our EYFS and Year 1 federation leader, is able to step into her shoes and he will teach in the class until she is well enough to return.

Recent news:



Today is Christmas Jumper Day!

Today we have supported Save the Children by wearing Christmas Jumpers for a donation of £1.00. We have seen so many different designs and styles (and Mr Bealey's turkey hat) – it has been so colourful in school today! Here are our class photos:



Thank you for your donations and helping us support this worthy cause. The grand total will be revealed next week.

[Humanitarian Aid Organization for Children | Save the Children](#)

Pastoral support from Mrs. Sam Thornton

This fortnightly focus – **Give**

Do something nice for a friend, or a stranger. Thank someone. Smile. Volunteer your time. Join a community group. Look outwards as well as inwards. Seeing yourself, and your happiness, linked to the wider community can be incredibly rewarding and creates connections with the people around you.



If your child would like to take part in the Fortnightly Focus, please email this to Mrs Thornton to judge – s.thornton@wrfed.co.uk

Upcoming events:



Christmas Party Day

Each class will have their individual Christmas ‘bubble’ parties on Thursday 17th December. There will be party games, dancing and party food. All children can come to school in the morning wearing their party clothes. Due to the current situation with Covid-19, we are changing the way we cater for the party and as previously advertised, we are requesting a donation of £3.00, set up for you to pay on ParentPay, and school will purchase the food. Thank you for your contributions in advance.



Reading in unusual places

We would love you to send in photographs of your children (staff can take part too) reading a favourite book – in an unusual place/setting. This could be in an empty bath, at the park, under a bed, on a trampoline, up a tree, inside a tractor tyre – anywhere that you wouldn’t normally settle down to read; but please **BE SAFE!** Once collected, we are going to use the photos to make a display in what was the Sensory Room, but now houses our school library. If you could start sending some of your photographs in before we break up for Christmas, that would be great. Thank you.

Housekeeping



Pupil absences: it is really important that you please make sure you telephone or email the school before 9.15am to notify us of any child absence, with a reason for their absence. Equally, we ask if your child is unwell and you have called on the first day of their absence, we also require a call on each subsequent day until they are well enough to be back in school. If we don't receive any communication, by phone or email, we start our process of contacting all of the contacts allocated to your child and if we still haven't received any information, the Children Missing in Education protocol is triggered. Thank you for your cooperation with this.

Medicines in school



If you require your child to have medicine administered during the course of a school day, please complete a 'Parental Request for Medicine in School' form, available from the School Office. We are not allowed to administer any medicine without this being completed fully and signed by a parent/carer and the Headteacher (or representative). If your child requires a course of antibiotics for example, over a period of a few days, please ensure that the medicine is handed directly in to the School Office each morning. Whilst we can administer Calpol (or similar Paracetamol based medicines), we are not insured to administer any Ibuprofen sent in unless this is prescribed by a doctor.

OOSC – Pippins and Orchard Club drop-offs and collections



For the Pippins Breakfast Club, Mrs Wilson will open the main School Reception door at 8am. **Children must be brought to the door by an adult and handed over to her or another member of staff; please do not park on the road and allow your child to enter the school grounds by themselves.** And for the Orchard After-school club, in Class 1, please knock or ring and your children will be brought to the main school Reception door by Mrs Laycock, to be collected and signed out by Parents/Carers. Please note that this session finishes at 5.30pm. All payments are added to ParentPay.

Orchard afternoon after-school club: please could parents/carers indicate the approximate collection time for your child when booking a place. Also, if you could please inform school by 12noon if you are cancelling any pre-booked provision for that same day, otherwise you may incur a charge for that session. Thank you.



Outstanding ParentPay debts

Please could parents and carers ensure that any outstanding ParentPay debts are cleared. We still have some families with overdue debts from last half-term. Across the federation, there is an agreed maximum debt per child, which is £30.00. This includes any nursery fees, school dinners and out of school club payments.

Along with being able to add credit to your parent account, please note that ParentPay also offers an Auto-top up facility. There is guidance on how to set this up on your parent page as you log in to your account. This facility allows your account to auto-top up if your child's lunch account drops below a certain threshold which you set, so that you don't have to keep logging in and paying. It can be cancelled by account holders at any time and the system automatically registers our school term dates, so will only top-up for days that school is open. Please see the link below for further information.

[Bank Transfer and Auto top-up > ParentPay Support](#)



Severe Weather and Emergency Contact:

In the case of the school having to close for severe weather or an emergency, please be assured that you will be notified by a text message. Thank you.

Yours sincerely

A handwritten signature in black ink that reads "C. Bealey".

Craig Bealey
Head of School

Important dates for your diary

Thursday 17 th December	Christmas Party Day
Friday 18 th December	School closes for Christmas
*Monday 4th January 2021	*School re-opens for children (not a Training Day – date change)
Friday 15 th January 2021	Deadline for Reception 2021 cohort applications
Friday 12 th February 2021	Break up for half-term
Monday 22 nd February 2021	School re-opens
Friday 26 th March 2021	Break up for Easter
Monday 12 th April 2021	Staff Training Day 3 – school closed
Tuesday 13 th April 2021	School re-opens
Monday 3 rd May 2021	Bank Holiday
Friday 28 th May 2021	Break up for half-term
Monday 7 th June 2021	Staff Training Day 4 – school closed
Tuesday 8 th June 2021	School re-opens
Friday 23 rd July 2021	Break up for Summer
Monday 26 th July 2021	Staff Training Day 5 – school closed