



Please complete the information below. These details will only be used in relation to the Children Act 1989 and 2002.

Child's Details: Please bring the child's birth certificate or adoption order to school for copying. This proves the child's entitlement to education.

Full Name		Date of Birth	
Address		Home Telephone number	
Post code			
Home email		Previous School or Nursery, if applicable	

Parent/Family Contact Details

Priority 1 Contact (Please remember to update the office with any changes, especially mobile numbers)

Full Name		Relationship	
Address		Home telephone	
Post code		Occupation	
Work Telephone		Mobile Telephone	
Email Address		Receive texts & newsletters?	

I have parental responsibility for the child named above.

Signed:

Date:

Priority 2 Contact

Full Name		Relationship	
Address		Home telephone	
		Occupation	
Work Telephone		Mobile Telephone	
Email Address		Receive texts & newsletters?	

I have parental responsibility for the child named above.

Signed:

Date:

Priority 3 Contact

Full Name		Relationship	
Address			
Telephone numbers:	Home: Mobile:		

Child's Medical Details and Contacts

NHS number				
Doctor Name		Surgery Name		
Surgery Address Post Code		Surgery Telephone number		
Do we have your permission to contact your child's doctor in an emergency?	YES / NO Signed: Date:	Details of any existing medical conditions that your child has?		
Details of any known allergies (include pet allergies)		Permission is given to administrator first aid?	First Aid Non-Alcoholic Wipes Plasters	Yes/No Yes/No Yes/No

In the event of an accident or injury requiring hospital treatment the school will make every effort to contact me, should this prove impossible, I consent to any emergency treatment necessary.

Signed:

Date:

Other Information

Are you in receipt of any of the following? (please tick)

Income Support		Income-based Job seekers Allowance	
Income-related Employment and Support Allowance		Support under Part 6 of the Immigration and Asylum Act 1999	
A run-on of Working Tax Credit - paid for 4 weeks after you stop qualifying for Working Tax Credit		Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)	
the guarantee element of Pension Credit		Universal Credit, (provided you have an annual net earned income of no more than £7,400)	

Is your child eligible for Service Child Pupil Premium funding? (please tick criteria below)

Either parent is serving in the regular armed forces?		One of the parents died whilst serving in the armed forces and the pupil receives a pension?	
The child has been registered as a 'Service child' in a school census since 2011?		Either parent is on full commitment as part of the full-time reserve service?	

Has your child been made the subject of an adoption order, placement order or freeing order? Yes / No

Has your child any of the following orders decided by the courts? (please tick)

Residence orders		Emergency protection order	
Contact order		Care order or interim care order	
Specific issue order		Supervision order	
Prohibited steps order		Education supervision order	
Child protection order			

Permissions

I give/do not give consent for my child to be photographed for use in the local press.

I give/do not give consent for my child to be photographed for use in the local press as a class group photo.

I give/do not give consent for my child's name to be used in the local press.

I give/do not give consent for my child to be photographed to appear on the school website and school media.

I give/do not give consent for my child's photo to be used on the school Facebook page (no names will be used).

I give/do not give consent for my child to interact and work with the school therapy dog.

Signed:

Date:

Ethnicity

Ethnic background describes how we think of ourselves; it is not the same as nationality of country of birth

White	British		Mixed/dual Background	White and Black Caribbean	
	Irish			White and Black African	
	Traveller of Irish Heritage			White and Asian	
	Gypsy/Roma			Any other mixed background	
	Any other white background				
Asian or Asian British	Indian		Black or black British	Caribbean	
	Pakistani			African	
	Bangladeshi			Any other black background	
	Any other Asian Background				
Chinese	Chinese		Any other	Any other ethnic background	

I do not wish an ethnic background to be recorded

Siblings

Child's name	Child's date of birth
Child's name	Child's date of birth